

PROFESSIONAL STAFF SENATE GENERAL ASSEMBLY – April 12, 2005

TOPIC	DISCUSSION (SUMMARY)	RECOMMENDATION/ACTION
<p>Called to order at 10:00 a.m. and began with prayer.</p>	<p>48 people in attendance.</p>	
<p>Election Committee</p>	<p>Committee representative not available, will defer to next meeting.</p> <p>Three people will be leaving the Professional Staff Senate Executive Committee: Sr. John Michele Southwick, Lisa Casella and Diana Picchini</p>	<p>Exiting Executive Committee members will need to be replaced. An election will be held in the coming weeks.</p>
<p>University-wide Committee Updates</p>	<p>Benefit Committee representative Joe Kultys passed out information on the 2005-2006 benefits. There is a 9% increase in premiums paid by the employee.</p> <p>Budget Committee representative Frank Falcone said the Committee is working diligently on increasing revenue but maintaining budget with small increases as needed. Current FTE = 2,457. Proposed FTE for 2008 = 2,850.</p> <p>Policy Committee representative Sr John Michele Southwick mentioned that the Intellectual Property Policy is still in process in the Faculty Senate and questions should be addressed to Drs. Michael Mirabito or Diane Keller.</p>	<p>The Professional Staff Senate recommended increased money for marketing.</p>
<p>Professional Staff Senate Committee Updates</p>	<p>Professional Development Committee representative Kristin Dieter explained that the committee reports to the VP of Business Affairs. She also reported that Sr. Mary has approved the guidelines and an increase in funds.</p> <p>By-Laws Committee representative Cheryl Gen noted that the Professional Staff Senate will be asked to vote on the updated By-Laws in Fall 2005.</p> <p>Performance Development Committee representative Ellen Boylan reviewed the major</p>	<p>Members of the Senate were asked to review the by-laws posted on the Senate's website and offer recommended changes.</p>

	concerns of the Senate. 1.) Management tasks are not adequately represented. Need to expand definition of Management at Marywood as well as Project Management to acknowledge long-term projects. 2.) Core values – suggestion to go to a “yes” or “no” format with an area for comments.	
Open Forum	No comments from the group.	
Next Meeting	Fall 2005 – to be scheduled.	

Respectfully Submitted By: Lisa Casella, Vice-Chair/Secretary